



NORTHERN
ARIZONA
UNIVERSITY

**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES
GRANT PROPOSAL INCENTIVE PROGRAM**

The SBS Grant Proposal Incentive program provides incentives for SBS faculty to submit grant proposals for external funding. The SBS Dean hopes to support up to five projects depending on the availability of funds.

Eligibility: Full-time, tenured/tenure-track SBS faculty who have not yet been awarded external funding and have not yet received an award from this program. Proposals generated by academic units for curriculum development or other relevant projects are also encouraged regardless of past success with external grants.

Funds available: \$2000 per proposal to support professional expenditures (e.g. travel, equipment, materials).

Time period: Grants submitted before July 1, 2010 are eligible.

Funding disbursement: Funds (\$2000) will be made available through the PI's home department but should be utilized before July 1, 2011. No funds will be disbursed until the full proposal has been submitted through the Office of Grant and Contract Services.

Expectations:

- 1) The funding agency **MUST** be external, not the NAU IGP program, NAU Foundation, ABOR, or any other internal funding program.
- 2) The agency must have an open process for proposal submission unless the PI already has a letter of invitation to submit a proposal to an "invitation only" competition.
- 2) The budget for the proposal must exceed \$5000.
- 3) The proposal may be for research, instruction, or service grants.
- 4) All proposals must follow university procedures and guidelines and be processed through the PI's department, the Dean's Office, and the Office of Grant and Contract Services.
- 5) Faculty interested in developing a grant proposal under this program are encouraged to convey their intentions to the chair/director and the Dean in advance.

Evaluation process:

Applications will be evaluated by the Dean (in consultation with chairs/directors) using the following criteria:

- 1) project fit with program guidelines
- 2) clarity of application
- 3) potential benefits to the unit, the college and the PI; including how the proposed work fits in with the investigator's and/or the department's long-term plans.



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**COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCES
LARGE GRANT PROPOSAL INCENTIVE PROGRAM**

The SBS Large Grant Proposal Incentive program provides incentives for SBS faculty to take their grant seeking to the next level. The SBS Dean hopes to support up to two projects depending on the availability of funds.

Eligibility: Full-time, tenured/tenure-track SBS faculty who have a record of external funding.

Incentive: Sufficient funds will be made available to assist in two possible ways:

1. Funds will be made available to the recipient's department to hire a part-time instructor to cover one course during fall or spring term. (Under this option, if the proposal is not successfully submitted, the faculty member would be expected to teach an extra course on load the following academic year).
2. Recipients may choose to teach their normal load, but could opt for \$2000 to support professional expenditures (e.g. travel, equipment, materials). Under this option, funds will be made available through the PI's home department but should be utilized before July 1, 2011. No funds will be disbursed until the full proposal has been submitted through the Office of Grant and Contract Services.

Application: A letter of intent, endorsed by the chair/director, which briefly describes the potential funding agency, the proposal, the evaluation criteria, and any relevant deadlines should be delivered to the Office of the Dean.

Time line: Letters of intent are due before October 1. Notification of award will be delivered shortly thereafter and the relevant SOE will be amended and/or negotiated with the department chair.

Expectations:

- 1) The funding agency MUST be external, not the NAU IGP program, NAU Foundation, ABOR, or any other internal funding program.
- 2) The agency must have an open process for proposal submission unless the PI already has a letter of invitation to submit a proposal to an "invitation only" competition.
- 2) The budget for the proposal must exceed \$100,000.
- 3) The proposal may be for research, instruction, or service grants.
- 4) All proposals must follow university procedures and guidelines and be processed through the PI's department, the Dean's Office, and the Office of Grant and Contract Services.
- 5) Faculty interested in developing a grant proposal under this program are encouraged to

convey their intentions to the chair/director and the Dean in advance.

Evaluation process:

A small work group will review applications and make recommendations to the Dean based on the following criteria:

1. Significance and impact of the proposed scholarly or creative activity for the PI, unit, college, university, and discipline
2. Technical soundness of the proposal, and adequacy of institutional resources to support the proposed activity
3. History of, demonstrated commitment to, and potential for securing external support.

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